

FOR AGENTS USE ONLY

2 Yrs Utility Bills attached/viewed 3 Yrs Utility Bills attached/viewed

Agency No.

Agent

Contact

Tel. Fax.

Email

LEASEGUARD

SPECIALIST INSURANCE AND SERVICES

FOR LET PROPERTY



GUARANTOR APPLICATION

Please complete BOTH SIDES of form fully in INK and in BLOCK CAPITALS or this may cause delays in processing your application

TO BE COMPLETED BY AGENT/TENANT

Applicants will be jointly and severally liable for the Total Rent per month for the property.

Tenant Ref. No.

Tenant's FULL Name

Proposed Tenancy Commencement Date

Property applied for.....

.....

.....Post Code.....

Total Rent per month for the Property £

Total Rent per month for the Applicant £

Rental Period.....months

TO BE COMPLETED BY GUARANTOR

(If married couple ensure both parties sign form)

First Names.....
(Mr/Mrs/Miss/Ms) (Including any middle names)

Surname

Date of Birth.....

Maiden Name.....

Marital Status

Are you currently: Owner Council Tenant Private Tenant

With Parents Other *(please specify)*

Current Address

.....

.....Post Code.....

Period at Address.....years.....months

Tel.....Evenings.....

Mobile

Email

Please provide previous addresses and dates of residency for the last 3 years *(please attach a separate sheet if required)*.

Previous Address

.....

.....Post Code.....

Period at Address.....years.....months

YOUR EMPLOYMENT DURING THIS TENANCY
(Please notify your employer/accountant contact that enquiries will be made to verify this information.)

Company/Accountant Name

Address.....

.....

Employer/Accountant Contact Tel.....

Employer/Accountant Contact Fax

Employer/Accountant Contact Email

Position Held.....

Gross Monthly Salary.....Start Date

Employer/Accountant Contact Name & Position.....

.....

National Insurance Number

Payroll Number

SECONDARY EMPLOYMENT DETAILS

Company/Accountant Name

Address.....

.....

Employer/Accountant Contact Tel.....

Employer/Accountant Contact Fax

Employer/Accountant Contact Email

Position Held.....

Gross Monthly Salary.....Start Date

Employer/Accountant Contact Name & Position.....

Are you aware of any matters that may cause your employment to change in the near future? Yes No

(If YES, please give details on a separate sheet)

If self-employed, provide 3 years accounts

PAST EMPLOYMENT DETAILS - If you have been in your current employment for less than 3 years, please provide details of previous employment including commencement and leaving dates. *(Please attach a separate sheet if required).*

Position Held and Salary	<input type="text"/>	£ <input type="text"/> : <input type="text"/> p.m.	Start Date	<input type="text"/>	Leaving Date	<input type="text"/>	
Company	<input type="text"/>						
Address	<input type="text"/>					Post Code	<input type="text"/>
Contact Name	<input type="text"/>				and their Position	<input type="text"/>	
Daytime Tel. No.	<input type="text"/>			Fax No.	<input type="text"/>		
Email	<input type="text"/>						

DO YOU HAVE ANY ADDITIONAL SOURCE OF INCOME? - Proof must be provided

Pension	£ <input type="text"/> : <input type="text"/> p/a	Investment Income	£ <input type="text"/> : <input type="text"/> p/a	Other	£ <input type="text"/> : <input type="text"/> p/week
Please Specify	<input type="text"/>				

Are you to guarantee the rent through your own means? Yes No

If NO, how?

Are you a Vehicle owner? Yes No

Vehicle Reg. No. Drivers Licence No.

BANK/BUILDING SOCIETY DETAILS (CURRENT ACCOUNT ONLY)

Bank Name	<input type="text"/>						
Address	<input type="text"/>					Post Code	<input type="text"/>
Name of Account Holder	<input type="text"/>						
A/c No.	<input type="text"/>	Sort Code	<input type="text"/>	Tel. No.	<input type="text"/>		

Do you have a Credit Card? Yes No If so, for how long?

Are you aware of any previous/current/pending or satisfied CCJ/Bankruptcy or IVA? Yes No If YES, please give details below:

This information is used to help Leaseguard Ltd, the landlord and/or letting agent make credit, insurance, rental and property decisions and occasionally for fraud prevention or debtor tracing. Credit searches and other information which is provided to us and/or credit reference agencies about you and those with whom you are linked financially and have associated records with, may be used by Leaseguard Ltd and other companies to make credit decisions about you or other members of your household. Leaseguard Ltd abides by the Data Protection Act 1998. Leaseguard Ltd is the Data Controller for the purposes of this application. Our contact details are below.

Please read, sign and date the declaration below. Unsigned applications cannot be dealt with by Leaseguard Ltd.

I/we hereby authorise Leaseguard Ltd to make any enquiries considered necessary to substantiate information supplied on this application. I/we authorise you or your assessment company to disclose any information about me/us and/or my company to any credit reference agency and/or any other tenancy database who may retain a record of such a search.

I/we agree that Leaseguard Ltd may search the files of a Credit Reference Agency who will keep a record of that search. I/we understand that no details of the search will be given to me/us by the landlord and/or letting agent but I/we may request the name and address of the Credit Reference Agency to whom I/we may then apply for a copy of my credit file.

I/we give my/our permission to take up all necessary references and that these may be shown to a landlord and/or their agent. I/we confirm that the information supplied is to the best of my knowledge and belief to be true.

Signature of Guarantor 1..... Date

Signature of Guarantor 2 Date

(Only applicable if couple married)

Correspondence address: Leaseguard Ltd, Claremont Lodge, 24 Auchingramont Road, Hamilton, ML3 6JT.
Telephone: 0845 3451705; Fax: 0845 3451706; E-mail: referencing@leaseguard.co.uk.

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